How to Add a Quiz to a Video

Overview

In Panopto you have the ability to add quiz questions to any Panopto video at any point during the presentation. Quizzes can only be taken by users that are signed into your Panopto site.

Prerequisites

- Creator access to Panopto

1. Create a quiz

1.1. Open your chosen session in the Panopto editor.

1.2. Click in the timeline to navigate to the place in the video where you would like to insert a quiz. The red vertical line will indicate where the quiz will be added in the video (Fig. 1).

1.3. In the left Navigation menu, click on Quizzes then select Add a Quiz (Fig. 2).

1.4. A quiz window will appear in your secondary stream window where you can fill in the details for your quiz (Fig. 3).
Within the form, you can select the drop-down menu in the top right corner to show different types of quiz questions. The quiz options include True/False, Multiple Choice, Multiple Select, and Fill In the Blank. The default is multiple choice (Fig. 4).

1.5. **Multiple Choice:** Gives you the option to have several answers present, but only one answer can be chosen as correct. When the option is first chosen, there will only be two answer fields. Another answer field can be added by clicking the “Add Answer...” button (Fig. 5). You need to have the correct answer selected before adding another question.

1.6. **Fill In the Blank:** Gives you the option to ask questions that require users to fill in answers to the question. The prompt will ask for the correct answer to be provided (Fig. 6).
1.8. To remove an answer you can click on the X next to any of the Answers (Fig. 7).

1.9. Other quiz question types include True/False, which gives you the option to ask a True or False question. And Multiple Select, which gives you the option to have several answers present and more than one can be selected as correct.

1.10. Once you are done with a question and want to add another one, click the Add a Question button at the bottom of the form (Fig. 8).

1.11. If you need to navigate to a different question in your quiz, you can use the Back and Next buttons at the bottom of the form (Fig. 9).
1.12. Once you have added all of your questions, click the **Done** button at the bottom of the form (Fig.10).

1.13. You will then be directed to the **Options** page for this **Quiz**. In this page, you can: (Fig. 11).

- Allow viewers to retake the Quiz
- Show grade after taking this quiz (If this is enabled you can also allow review of correct answers and explanations)
- Allow review of correct answers and explanations
- Block advancing in the video until answering this quiz
- Delete questions by clicking the **Xs**
- Reorganize the questions by using the **arrows**
1.14. Once you are finished, click the **Save** button. The name of your quiz will now appear in the Quizzing pane.

1.15. Repeat these steps for each quiz you want to add to your session. When you are finished, click **Publish**. During playback, when it is time for a Quiz the video will pause until the question(s) is/are answered.

### 2. Viewing Quizzing Results

2.1. To access the results of a quiz, click the settings icon on the session where the quiz was created (Fig. 12).

![Figure 12](image)

2.2. On the left, click the **Quiz Results** tab to display the results (Fig. 13).

![Figure 13](image)

2.3. From this tab, you can see **Quiz Results Summary** which shows the total number of correct answers and questions as well as the percentage correct for each quiz. You are also able to get a more detailed view of results by section. Click the Section drop-down to select which quiz section to drill into (Fig. 14).
2.4. You can also expand each user to see which questions they got correct and which questions they got incorrect (Fig. 15).

2.5. You will also see an option to **Download** (Fig. 16). This will make it possible to convert the quiz results to .csv files including the username, quiz, question, response, and correctness.