How to Access Panopto in a Canvas Course

Overview

The Panopto Canvas integration enables you to automatically provision courses, individually or in batch. Instructors are automatically made Panopto creators, and students become viewers. Panopto recordings and webcasts automatically publish to the associated Canvas course, and can also be embedded directly into a Canvas page by an instructor. Once a student or faculty member logs into Canvas, they’ll automatically login to Panopto as well. And with rolling synchronization, Panopto always references your current class lists to understand which students have access to each class.

Prerequisites

- Creator access to Panopto

1. Add Recordings

1.1. Click on Panopto Recordings Link and you will be taken to the corresponding folder in Panopto, logged in as your Canvas account. Here you will see any content you have uploaded to your course folder (See Figure 1).

1.2. From here you can manage or create your Panopto content. You can also launch the Panopto Recorder by following this article.

1.3. You can also now change the order of the sessions in this view as well set when the recordings are available to your viewers (Panopto 4.6.1 and higher).
2. Add Panopto (Optional)

Panopto should automatically be enabled. In the event that it is not, you can follow these steps.

2.1. **Browse** to find the Canvas course where you wish to add Panopto and click **Settings** (Fig. 2)

```
Home
Announcements
Assignments
Discussions
Grades
People
Pages
Files
Syllabus
Outcomes
Quizzes
Modules
Conferences
Collaborations

[Settings]
```

Figure 2

2.2. This will take you to the **Navigation** menu. Below the items that have been added to the Navigation menu, you should see **Panopto Recordings** faded out (Fig. 2). If you do not see the link please ensure your Canvas and/or Panopto administrators have **enabled this integration** (Fig. 3).
Drag and drop items to reorder them in the course navigation.

- Home
- Announcements
- Assignments
- Discussions
- Grades
- People
- Pages
- Files
- Syllabus
- Outcomes
- Quizzes
- Modules
- Conferences
- Collaborations

Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

**Panopto Recordings**
*Page disabled, won't appear in navigation*

Save

Figure 3

2.3. **Drag** the Panopto Recordings link into the active **Navigation** bar (Fig. 4).
Drag and drop items to reorder them in the course navigation.

Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Save

Figure 4

2.4. Click **Save** at the bottom of your screen and navigate back to the course homepage. You will now see the **Panopto Recordings** link in the Navigation menu (Fig. 5).